



KNIGHTDALE PUBLIC SAFETY COMMITTEE MEETING MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

October 3 2011

The Knightdale Public Safety Committee met at 6:00.m. at the Knightdale Town Hall, 950 Steeple Square Court, Knightdale, NC.

Present: Councilor Jeff Eddins, Councilor Tim Poirier

Staff Members Present: Seth Lawless, Town Manager; Shawn Brown, Public Safety Director;

Discussion of the Towing Ordinance

Director Shawn Brown explained the purpose of the Towing Ordinance is so the Public Safety Department can make a more informative decision on which tow companies the department will allow to be placed on our rotation wrecker service. The contract will specify a maximum amount each company can charge for various tows and storage fees.

Councilor Eddins and Councilor Poirier agreed to the Ordinance and stated they would take it in front of Town Council for final approval

Discussion of the Structure Fire Response

Director Brown stated that the response to a structure fire has increased and the department is now averaging 20 employees, not including Eastern Wake Fire Department.

Discussion of the Volunteer Coordinator Position

Director Brown said the Fire Department now has 13 volunteer's and a handful on the waiting list. There are many individuals on the waiting list that are highly qualified, but the cost of outfitting each employee has put a hold on adding any more volunteers.

Councilor Eddins inquired on the cost for each firefighter.

Director Brown stated the estimated cost for each volunteer is around \$3,000, and his goal was to eventually have a minimum of twenty-five volunteers.

Town Manager Lawless advised Director Brown to wait at least until the six month mark before adding any more volunteer's.

Discussion of the Citizens Academy

Director Brown stated the academy has been a success and the citizens who have participated in the academy have thoroughly enjoyed the process.

Discussion of the current Goals & Objectives

One of the department's goals and objectives is to decrease the arrival time to high priority calls. The previous arrival time was 6 min, but that has now decreased to 4.5 min.


Eddins inquired as to the changes that have been made for such a great decrease.

Director Brown stated that some of the calls dispatch had listed as priority calls were not actually priority calls and they have been changed, and also instilling in each officer to respond to calls as quickly as possible.

Discussion of EMT Certification

Director Brown informed the committee that each employee in the Fire Department has obtained their EMT Certification. Since they are certified, there are medicines that need to be purchased for the Fire trucks with an estimated cost of \$5,000.

Meeting adjourned at 6:50


Town Manager or Admin. Asst.


Committee Chairman